

SCOTTISH BORDERS LICENSING BOARD

Licensing (Scotland) Act 2005, Section 29

APPLICATION FOR VARIATION OF PREMISES LICENCE

If you are completing this form by hand, please write legibly in block capitals using ink

Question 1

Please provide the name, address, postcode, date and place of birth, and contact telephone number of the current Licensee.

Dawn C.J. Bird,
[REDACTED]
[REDACTED]

Question 2

*Please provide full name, address, postcode and *licence number of the premises (*if known)*

The Exchange Inn (Cannon) 8 Exchange St Jedburgh TD8 6BH SB/PREM/360
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Question 3

Do you propose to vary any of the information contained in the operating plan contained in the licence application?

YES

Where the proposed variation affects the current operating plan, please submit an operating plan including the proposed variations.

(if YES, please give details of the proposed variation below) (continue on a separate sheet if necessary)

At Question 4 -Seasonal Variation Add 'The Thursday prior to Jedburgh Callants Festival Friday open until 1.00am.
At Question 5- Listed Activities Change NO to YES in columns 2 & 3 for bar meals. Change YES to NO in columns 2 & 3 for adult entertainment.
At Question 6- Children & Young Persons At section (b) Add 'Young persons when being provided with a meal At section (d) Add 'For the duration of a meal up to 10.00pm' At section (e) Remove reference to 1 st floor
At Question 7- Capacity of premises Change capacity to 83 (following removal of 1 st floor from licensed footprint)

Question 4

Do you propose a variation to the layout plan contained in the licence? YES

Where the proposed variation affects the current layout plan, please submit 5 sets of plans showing the proposed new layout of the premises.

(if YES, please give details of the proposed variation below) (continue on a separate sheet if necessary)

Layout plan now shows re-arranged ground floor layout and removal of 1st floor meeting room from licensed footprint.

Question 5

Do you propose to vary any other information contained or referred to in the licence, including an addition, deletion or other modification? NO

(if YES, please give details of the proposed variation below) (continue on a separate sheet if necessary)

VARIATION TO SUBSTITUTE NEW PREMISES MANAGER

Question 6

Please provide details below of the name, address and personal licence number of the EXISTING Premises Manager.

Proposed Premises Manager

Name and telephone number

Date and place of birth

Contact address, including postcode

Email address

Personal licence

Date of issue	Name of Licensing Board issuing	Reference number of personal licence

Is the variation in respect of Question 6 to take effect during the application period? YES

If the answer to the above question is NO, please provide below the date from which the variation is to take effect.

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DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT
If signing on behalf of the applicant please state in what capacity.

The contents of this Application are true to the best of my knowledge and belief.

Signature: [Redacted]

* (see note below)

Date: [Redacted]

Capacity: ~~APPLICANT~~/AGENT (delete as appropriate)

Telephone number and email address of signatory: [Redacted]

<i>I have enclosed the relevant documents with this application -- please tick the relevant boxes</i>	
Premises Licence	<input type="checkbox"/>
Operating Plan**	<input type="checkbox"/>
Layout plans**	<input type="checkbox"/>
Planning certificate	<input type="checkbox"/>
Building standards certificate	<input type="checkbox"/>
Food hygiene certificate	<input type="checkbox"/>

** Where the proposed variation affects the current layout plan, please submit 7 sets of plans showing the proposed new layout of the premises. Where the proposed variation affects the current operating plan, please submit an operating plan including the proposed variations.

Variations involving structural alterations should submit the relevant Section 50 certificates with their application.

For use by the Licensing Board only	
Application checklist	
Date received	Documents
Fee amount	Premises Licence
Receipt number	Operating Plan
Received by (INITIALS)	Layout Plans
Consideration date	Planning Certificate
Last date for consideration	Building Standard Certificate
Date of initial hearing	Food Hygiene Certificate
Date of any modification hearing	
Date granted/refused (delete as appropriate)	

Please retain for your records